

NRHSA-Business Center at The Orleans Hotel & Casino
Company Name _____ Table Number _____
OUTBOUND SHIPPING (from the hotel) AUTHORIZATION FORM

Sender's Name: _____		Date: _____	
Home Address: _____		Phone #: _____	
City: _____		State: _____	Zip: _____
Deliver To (Name): _____		Phone #: _____	
Company: _____			
Street Address: _____			
City: _____		State: _____	
Country: _____		Zip: _____	

PACKAGE INFORMATION

Fed Ex Overnight _____	Weight _____ LBS.	If using your own account:
Fed Ex 2nd Day _____		
Fed Ex Saver _____		
FedEx/UPS Ground _____		
Dimensions _____		FEDEX Acct # _____
Declared Value: \$ _____		UPS Acct # _____
Fragile? Yes ___ No ___		Email: _____

BILLING INFORMATION (Credit Card Information is Required)

Visa ___ **MC** ___ **AMEX** ___ **Discover** ___
Credit Card Number: _____ (Last 4 digits) **Billing address Zip Code** _____
Expiration Date: _____ **3-digit code (on the back of the card)** _____ **Total Due: \$** _____

DISCLOSURE

<p>1. The above carrier for all parcels accepted by Business Center Solutions is subject to refusal for Shipment by the Carrier. 2. Business Center Solutions and Carriers do not accept hazardous materials for shipment. 3. Business Center Solutions shall act as agent only for the above receipt and forwarding of parcel(s) by the Customer, whose name and address appears above. Business Center Solutions assumes no liability for the successful completion of delivery of the parcel(s) accepted for shipment nor for the damage or mishandling of said parcel(s). In the event of loss or damage to said parcel(s), Business Center Solutions will act as agent on behalf of the Customer for the filing and processing of claims. It is hereby expressly agreed Business Center Solutions shall have no liability if any claim is denied or paid only in part by the Carrier. Parcels packaged by the Customer or any Business Center Solutions Specialist not meeting the Carrier's packing standards are not covered for damage during shipment. customer acknowledges that the carrier's packing standards for shock, vibration & compression have been explained by business center solutions. business center solutions assumes no responsibility or liability for damages to a parcel packed by the customer or any business center solutions specialist. parcels indicated above that have been packed by the customer or any business center solutions specialist is covered for loss not damage.</p>	<p>4. It is also agreed, that provided the Customer has paid the appropriate "Declared Value" fees, the Carrier's liability is limited to the repair or replacement value of damaged or lost items of readily ascertainable market value, not to include items of sentimental value. If parcel(s) should arrive damaged, the recipient must save all packaging materials/cartons and must arrange for inspection of the damaged parcel(s) with the Carrier's local agent or claim may be denied. 5. Business Center Solutions is not liable for the failure of the Carrier to properly collect or remit funds for COD parcels. Furthermore, recipient's check shall be accepted for COD's at Customer's risk unless otherwise noted on COD form. 6. Customer shall not hold Business Center Solutions liable for failure to make timely delivery on delivery date specified. Any statement by Business Center Solutions as to probable date of delivery by Carrier is a statement of opinion only, and shall not be warranted in any manner. Business Center Solutions shall not be liable for any delays in shipments or deliveries by Business Center Solutions. 7. The foregoing constitutes the full and complete agreement between Business Center Solutions and Customer, and supersedes all prior/subsequent representations either writer or oral. 8. Claims not made in writing within 10 DAYS for air shipments or 3 MONTHS for ground shipments are WAIVED. 9. Customer authorizes Business Center Solutions to charge any excess amount should a discrepancy occur after FedEx provides statement on shipment. (Customer's Initials)</p>
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Customer's Signature

Signature: _____